

**Gateway Science Academy Board of Directors Meeting  
June 4, 2018 at 3:00pm**

**Concept Schools Regional Office  
6025 Chippewa St. Ste. 206,  
St. Louis, MO 63109**

**AGENDA**

<b>Mission Statement</b>	Mr. Goerger
<b>Call to Order</b>	Mr. Goerger
<b>Roll Call</b>	Mr. Goerger
<b>Approval of the Agenda</b>	Mr. Goerger
<b>Public Input Session</b>	Mr. Goerger

*(Please note, the GSA Board public participation policy allows each speaker no more than three minutes and each topic is limited to no more than 20 minutes except with concurrence of the majority of the Board.)*

**Announcements/Acknowledgements**

<b>Consent Agenda</b>	<i>Mr. Goerger</i>
<i>Approval of April 16, 2018 Meeting Minutes</i>	<i>Mr. Goerger</i>
<i>Approval of May 8, 2018 Special Meeting Minutes</i>	<i>Mr. Goerger</i>
<i>Approval of April and May 2018 Financials</i>	<i>Mr. Blackstone</i>
<b><i>Approval of FY19 Budget</i></b>	<b><i>Mr. Blackstone</i></b>
<i>Approval of Personnel Report</i>	<i>Mr. Blackstone</i>
<i>Approval of Policies: Dyslexia Policy</i>	<i>Mr. Blackstone</i>

**Student Achievement and Activities**

<b>Superintendent's Report</b>	Mr. Blackstone
Student Achievements: End of Year Assessments- ACT, NWEA and MAP	
End of Year Surveys	
Graduation Ceremonies	
Student Enrollment Update	
Summer School and STEAM Camp	
Facility Search Update	

<b>Sponsor's Input</b>	Dr. Leavitt
GSA Board Report	

**Board Related**

2018-2019 Board Meeting Schedule	Mr. Goerger
Charter School Law Seminar -August 6 <sup>th</sup>	Mr. Goerger

**Closed Session**

Personnel Matter	Mr. Blackstone
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<b>Adjourn the Meeting</b>	Mr. Goerger
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*Items in italics are action items.*

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Board of Directors Meeting  
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**MEETING MINUTES**

Mission Statement is read by Mr. Goerger at 3:06pm.

**1. Session Opening:**

Mr. Goerger commenced the meeting to order with the roll call (3:07pm) at the address 6025 Chippewa St., Suite 206, St. Louis, MO 63109.

**Members Present:** Orville (Beau) Goerger, Vivian Resch, Patricia Hunt, Patrick Walker, Mehmet Kahveci (joined via Zoom at 3:25pm)

**Members Absent:** Ben Diefenbach

**GSA:** Matt Sagnak, Principal

**Concept Schools:** Engin Blackstone, Superintendent

**Sponsor:** Lynda Leavitt

**2. Adopt an Agenda:**

Dr. Walker made a motion to adopt an agenda. The motion was seconded by Ms. Resch. Motion approved.

**3. Public Input:**

Four GSA parents were in attendance to the meeting. They introduced themselves and talked about their active involvement and support at GSA.

**4. Announcements/Acknowledgements**

None

**5. Approval of the Consent Agenda**

Mrs. Hunt moved, Ms. Resch seconded to approve the consent agenda.

### **Approval of April 16, 2018 Meeting Minutes:**

No discussion

### **Approval of May 8, 2018 Special Meeting Minutes:**

No discussion

### **Approval of April 2018 Financials:**

Mr. Blackstone presented the financials and answered the questions. As of April 30th, the total revenue is at 85% and total expenditure is at 86%. Year-to-date surplus is \$624,259.

### **Approval of FY19 Budget:**

Mr. Blackstone presented the proposed budget for FY19. It was initially prepared by Mr. Damar, treasurer, and Mr. Blackstone, then finance committee reviewed it. The needs of 18.19 school year were taken into the consideration along with the actual budget of the last three years. The proposed budget shows \$712,202 net income at the end of the FY19 fiscal year.

### **Approval of Personnel Report:**

Mr. Blackstone presented the re-hire report, which shows 93% retention rate as of June 4<sup>th</sup>.

Principals are in process of hiring for the open positions and so far, there is only one new hire as it is shown on the report.

### **Approval of Policies: Dyslexia Policy**

Mr. Blackstone introduced the Dyslexia Policy. The policy requires the school to conduct dyslexia screening, provide classroom support, and provide minimum two-hours of teacher training. Mr. Blackstone mentioned that the school is working to satisfy all of these components in 18.19 school year.

**Consent agenda approved unanimously.**

## **6. Student Achievement and Activities:**

### **Superintendent's Report:**

**Student Achievement:** Class of 2018 graduated on May 15<sup>th</sup> at LU. GSA accomplished 100% graduation and college acceptance rate three years in a row. Class of 2018 accomplished the ACT average of 21.9, 64% of them took AP/DC classes, earned total of 528 college credits, and they were offered \$4.4M scholarship.

**End of Year Surveys:** They are given to all parents, students and staff. Results will be available by next meeting.

**Student Enrollment Update:** 1461 students are enrolled, and re-enrollment rate 96.8% as of June 4<sup>th</sup>.

**Summer School and STEAM Camp:** 321 students are attending the summer school. It is offered at the elementary campuses from May 30<sup>th</sup> through June 27<sup>th</sup>. Summer STEAM Camp is going to start on July 16<sup>th</sup> for two-weeks, and 28 students are enrolled to the program.

**Facility Search Update:** We are working with Alder(wo)man and neighborhood association to convince the archdiocese for the Lady of Sorrows Campus. Also, we are in active search of the available buildings located in GSA neighborhood.

### **Sponsor's Input:**

Dr. Leavitt presented the GSA Board Report. The report covered:

- 16/17 Non-Academic Goals
- 16/17 Operational Goals
- 17/18 Organizational Goals
- 17/18 Site Visit Report

GSA Board will develop and present a plan of action at the August 2018 Board Meeting.

## **7. Board Related:**

### **2018-2019 Board Meeting Schedule:**

1. August 2018: Monday, 20th at 5:30 pm
2. October 2018: Monday, 15th at 5:30 pm
3. December 2018: Monday 3rd at 5:30 pm
4. February 2019: Monday 4th at 5:30 pm
5. April 2019: Monday, 15th at 5:30 pm
6. June 2019: Monday 3rd at 5:30 pm

### **Charter School Law Seminar:**

The seminar is on Monday, August 6th at 9:00 am. It is offered by the law firm of Tueth Keeney at the Saint Louis University School of Law.

## **7. Closed Session:**

Dr. Walker moved, Mrs. Hunt seconded to move into closed session to discuss personnel matters. The Board invited Dr. Leavitt and Mr. Blackstone to the closed session too.

## **8. Adjourn the Meeting**

Mrs. Hunt moved to adjourn the meeting, Dr. Walker seconded. Meeting adjourned at 6:20 pm.

**GSA FY19 (2018-2019) BOARD APPROVED  
BUDGET**

				ADM	1,491.00
				Per Pupil	\$7,750
<b>Income</b>					
	<b>5100 · Local Revenue</b>				
		<b>5113 · Prop C</b>			1,340,000.00
		<b>5151 · Food Sales to Pupils</b>			80,000.00
		<b>5174 · Uniform Sales</b>			8,000.00
		<b>5179 · Student Activities</b>			55,000.00
		<b>5181 · After School Care</b>			130,000.00
		<b>5192 · Grants and Donations</b>			50,000.00
		<b>5198 · Misc Local Revenue</b>			275,000.00
	<b>Total 5100 · Local Revenue</b>				<b>1,938,000.00</b>
	<b>5300 · State Revenue</b>				
		<b>5311-10 · Basic Formula</b>			11,555,250.00
		<b>5319 · Basic Formula-Classroom Trust</b>			529,920.00
			<b>Prior Year D</b>	\$	(30,000.00)
	<b>Total 5300 · State Revenue</b>				<b>12,055,170.00</b>
	<b>5400 · Federal Revenue</b>				
		<b>5441 · Special ED Part B</b>			217,640.00
		<b>5445 · School Lunch Program</b>			260,000.00
		<b>5446 · School Breakfast Program</b>			60,000.00
		<b>5451 · Title I</b>			452,577.00
		<b>5465 · Title II-A</b>			49,665.00
		<b>5466 · Title IV-A</b>			30,395.00
	<b>Total 5400 · Federal Revenue</b>				<b>1,070,277.00</b>
<b>Total Income</b>					<b>15,063,447.00</b>
<b>Expense</b>					
	<b>Total 6100 · Salaries</b>				6,951,428.78
	<b>Total 6200 · Employee Benefits</b>				2,293,971.50
	<b>6300 · Purchased Services</b>				
		<b>6310 · Professional Services</b>			
			<b>6311 · Instructional Serv</b>		230,000.00
			<b>6312 · Instructional Impro</b>		110,000.00
			<b>6315 · Audit Services</b>		21,000.00
			<b>6317 · Legal Services</b>		30,000.00
			<b>6319 · Other Professional</b>		20,000.00
			<b>6318 · Banking Services</b>		6,500.00
		<b>Total 6310 · Professional Services</b>			417,500.00
		<b>6330 · Property Services</b>			
			<b>6331 · Cleaning Services</b>		220,000.00
			<b>6332 · Repairs and Mainte</b>		105,000.00
			<b>6333 · Rentals-Land and</b>		588,000.00
			<b>6334 · Rentals-Equipmen</b>		18,000.00
			<b>6335 · Water and Sewer</b>		12,000.00

			6336 · Trash Removal	16,000.00
			6339 · Other Property Ser	10,000.00
		Total 6330 · Property Services		969,000.00
		6340 · Transportation Services		
			6343 · Travel	85,000.00
		Total 6340 · Transportation Services		85,000.00
		6350 · Building Insurance		
			6351 · Property Insurance	45,000.00
			6352 · Liability Insurance	20,000.00
		Total 6350 · Building Insurance		65,000.00
		6360 · Communication		
			6361 · Communication	35,000.00
			6362 · Advertising	15,000.00
			6363 · Printing and Copyi	35,000.00
		Total 6360 · Communication		85,000.00
		6370 · Dues and Memberships		
			6371 · Dues and Members	1,506,344.70
			6370 · Dues and Members	15,000.00
		Total 6370 · Dues and Memberships		1,521,344.70
		6390 · Other Purchased Services		
			6391 · Other Purchased Services	
			6391A · Extr	120,000.00
			6391B · Lun	400,000.00
			6391C · Othe	25,000.00
			Total 6391 · Other Purcha	545,000.00
		Total 6390 · Other Purchased Services		545,000.00
	Total 6300 · Purchased Services			3,687,844.70
	6400 · Supplies and Materials			
			6441 · Library Books	20,000.00
		6411 · General Supplies		
			6411A - Uniform Purchas	20,000.00
			6411 · General Supplies -	220,000.00
		Total 6411 · General Supplies		260,000.00
			6431 · Textbooks	100,000.00
		6451 · Resource Materials		80,000.00
			6471 · Food Supplies	60,000.00
			6481 · Electric	114,000.00
			6482 · Gas-Natural	45,000.00
		6491 · Other Supplies and Materials		130,000.00
	Total 6400 · Supplies and Materials			789,000.00
	6500 · Capital Outlay			
		6521 · Building Improvements		
			6521-Construction In Pro	0.00
			6521 · Building Improvem	200,000.00
		Total 6521 · Building Improvements		200,000.00
		6531 · Improvements Other Than Build		0.00
			6541 · Equipment	215,000.00

		<b>6542 · Classroom Instructional Appara</b>	4,000.00
		<b>6551 · Vehicle</b>	10,000.00
		<b>6624 · Long Term Interest</b>	200,000.00
		<b>6591 . Principal</b>	0.00
		<b>Total 6500 · Capital Outlay</b>	629,000.00
<b>Total Expense</b>			<b>14,351,244.98</b>
<b>Net Income</b>			<b>712,202.02</b>